**Ontario Para Network**
**Board Meeting**
**November 19, 2025**

**Attendance:** Angie Lynch (President), Doug Hannum, Jacob Ribble, Melanie Hawtin, Karl Allen, Ralph Ades, Erika Schmutz, Jared Ginter, Tyler Miller (Club), Jon McElroy (Club) ,Chris Chandler (club), Brandon Wagner (Golden Horseshoe wheelchair basketball Club), Kaleb Brown (Niagara Penguins Club), Carol Wat (Club for London), Josee (Club and Canadian athlete) , Shayne (Club), Zoe Zahn (Club cruiser sports), Michael Frogley (Club), Naiomi (ONPARA employee)

| ITEM | DISCUSSION | ACTION |
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| 1. Call to order | ▪ The meeting was called to order by Angie Lynch at 6:33PM EST. Jacob as the meeting minute taker. | |
| 2. Establishment of Quorum | ▪ 6:33pm (19 participants total) 7 Board Members total + Doug + 10 clubs | |
| 3. Additions to the agenda | ▪ N/A | |
| 4. Approval of agenda | ▪ **Moved** by Ralph Ades and **Motion Carried** by Melanie Hawtin | |
| 5. Approval of minutes from previous Annual Meeting | ▪ **Moved** by Ralph Ades and **Motion Carried** by Karl Allen | |
| 6. Declarations of Conflict of Interest | ▪ No declarations of conflicts of interest | |
| 7. **NEW BUSINESS** | ▪ **DISCUSSION** | **ACTION** |
| Executive Director Report | • See Doug's report attached but here are some highlights.<br><br>**Staffing**<br>• Tammy announced her departure effective November 14, 2025, from a full-time role, and will provide part-time transition support until December 12.<br>• Until the new hire Doug, Melanie and Zoey will manage wheelchair basketball until a new employee has started.<br><br>• The organization also experienced the unexpected passing of Garett, whose contributions and spirit left a lasting mark | |

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| | on our community and played a big role in Wheelchair Rugby<br>• Travis has now joined the team for the Wheelchair Rugby role.<br><br>**Programs and Events**<br><br><u>Wheelchair Basketball</u><br>• The highlight of the year was the 2025 Wheelchair Basketball National Championships, hosted May 23–25 in Durham, in partnership with Wheelchair Basketball Canada, the Region of Durham, and the Abilities Centre.<br>• The event was a big success and helped raise $17,804 for the legacy fund.<br>• Melanie and Doug connected with member clubs and got their feedback. The league was a major talking point with a focus on adding more structure to the league and helping to schedule games farther in advance.<br>• Division 1 vs 2 has been a challenge due to lack of willing participant clubs for the division 1 level. There will be a second round of discussions in December to look at feedback and make decisions for the current season. We are willing to contribute between $7,000 -$10,000 to the league.<br>• Last year there was concern around the increase in membership fees from $25 to $35. We have $5,800 from participants and $1,300 for club registrations.<br>• There are now three provincial teams (Women's, Men's and Juniors).<br><br><u>Wheelchair Rugby</u><br>• The wheelchair rugby team is doing a very good job with fundraising, and they went to a tournament in Tampa where they were able to win the tournament due to the continued development of some of the younger players on the team.<br>• We are looking forward to the upcoming 2026 National Championships in Ottawa. | |

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| | Wheelchair Tennis<br>• The wheelchair tennis program is now partnered with Tennis Canada and there have been several try it events that have been very successful.<br><br>**Ontario High Performance Initiative (OHPSI)**<br>• We currently have funding through Rugby, and with the new application process, they've opened a new Para specific stream for funding. We applied for 2026 -28 for all three sports programs. We should hear back in December about the result.<br><br>**Sponsorship and Fundraising**<br>• Doug launched Drive to December in the summer with a $40,000 dollar goal with 25% of what is raised going to the clubs.<br>• So far, we have raised $4,000 and once the program is finished it will be split throughout the clubs.<br><br>**Para Tough Mudder**<br>• Six participants in total will keep growing and it will help us to grow the sport, and we need to follow up with promotion for the Para Sparton for next year in addition to the Tough Mudder. The parent organization for Tough Mudder has indicated that they will assist us where possible.<br><br>**Finance and Budget**<br>• Our bookkeeper had a family emergency most of the summer which delayed the financial statements.<br>• Currently, the 2024–2025 audit is being finalized and will be shared with the Board shortly. A revised 2025–2026 budget will be presented at the January 2026 Board meeting.<br>• We can share the audited financials with the member clubs that are interested.<br>• We will have confirmation on Quest for Gold funding in the spring. | |

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| | **Financial Transparency Question**<br>• Members clubs can put in a request to ONPARA for further financial information.<br><br>**Future of Staffing Question**<br>• We will replace Tammy with a basketball staff member. We are not sure what the capacity of the role will be.<br><br>**Trademark**<br>• We are working on a document with our Lawyer to come up with a trademark agreement with Para Sport Ontario | |
| 8. Election of new Directors | ▪ **Motion to Acclaim for Jacob, Ralph and Angie.**<br>▪ **Moved by** Melanie Hawtin **and Motion Carried** by Jared Ginter.<br><br>▪ Jacob, Ralph and Angie are now reelected. | |
| 9. Adjournment | ▪ Motion to adjourn meeting at 7:37 PM EST | |