ONTARIO PARA NETWORK

Attendance Tracking Sheet & Contact List (Contact Tracing)

In the case of a COVID-19 outbreak, the attendance list for every training session, program, or event will be essential to following ONPARA's Outbreak Response Protocol and ensure that contact tracing can take place. **Each club, program, and event will be required to maintain an attendance and contact list for each session,** and records must be kept for a **minimum of 30 days.**

Date:		**Activity:**	
Location:		**Time (duration of activity):**	
Full Name	**Phone Number**	**Email Address**	**Attestation of Health Completed? Y/N**